

With a Card and a Song – ARTIST SUBMISSION FORM

ARTIST SUBMISSION FORM GUIDELINES:

Musical Artists:

- You must own copyright and finished master rights for all submissions
- Include all submissions on a single CD
- Songs must be submitted on a data CD in .WAV or .AIFF format
- Lyrics must be included on the CD in Microsoft Word, HTML or plain text format
- Label the CD with your name, contact e-mail and phone number

Visual Artists:

- You must own copyright for all submissions
- Include all submissions on a single CD
- Files should be a minimum of 5 inches on the shortest dimension at 300dpi
- Acceptable formats are .PSD, .JPG, .TIF, and .BMP.
- Make sure all .JPGs are saved with the least amount of compression
- Label the CD with your name, contact e-mail and phone number

CD FILE NAME GUIDELINES:

All files should be named using lowercase letters and underscores for spaces. Songs and Lyrics should be named by the ARTIST NAME and SONG TITLE. Image files should be named by ARTIST NAME and IMAGE TITLE.

EXAMPLE 1: A New Song, written and performed by John Doe should be named as follows:

john_doe_a_new_song.wav and john_doe_a_new_song.doc

EXAMPLE 2: Morning Sunrise, a photo by Jane Doe should be named as follows:

jane_doe_morning_sunrise.jpg

No materials will be returned. All CDs will be recycled. You will be notified as to whether or not we feel your work is appropriate for our products. If we want to use your work for our products, we will mail a signed copy of our non-exclusive license agreement for you to sign and return. Once we have the signed agreement, we will begin production and marketing of your work. If you decide not to license your work with us, we will remove all copies of your work from our servers and recycle your CD.

Please complete the following information:

NAME: _____
ADDRESS: _____
E-MAIL: _____
PHONE: _____

Print this page and mail along with your submission to:

With a Card and a Song
P.O. Box 26
Mendham, NJ 07945